INFORMATION FOR APPLICANTS WHO HAVE USED OUR SERVICES IN THE PAST 3 YEARS BUT HAVE NOT SET UP A CNCT ACCOUNT

Before you start your application, please read these helpful tips to ensure you understand how this application process works – we want to make sure this experience is a great one for you!

If you have never set up a CNCT account but have used our services in the past 3 years you will need to know your ID number associated with your file in our database before you begin your application.

ID numbers were recently emailed to anyone who provided us with an email address. If you did not receive this email and do not know this number, please fill out the ID Request form below to have your ID# emailed to you or call 519-660-5884 ext. 6.

PLEASE do not send more than one request or make more than one phone call regarding this.

Multiple emails or phone calls from the same household/person, regarding the same issue, puts a great strain on our capacity to follow up with everyone and slows down our processing times.

Click Here - Request Your ID#

Once you have received your ID#, using the online application link provided below, you will arrive at the "CNCT" Client Enrolment page which looks like the screenshot below.

You need to create an account in CNCT. This is connected to Link2Feed which is the database The Salvation Army uses for Community Services Programs (including Christmas) and where the information about you and other household members is stored.

To get started, click on the Create Account button.



The screen below will appear.

Type in your Unique ID Number that we provided to you and press Submit.



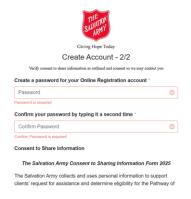
If you see the screen below, it looks like you already have a CNCT account. Please click here: INFORMATION FOR APPLICANTS WITH A CNCT ACCOUNT and follow that process.



If you do not have a CNCT account, you will be directed to the next screen to create your new account. Please ensure the name of the person in this section is one of the adults (18+) in the household. If the "parent" is under 18, that parent's name can be used.

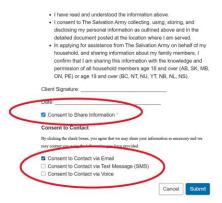


You will now be directed to this screen:



Please create a password that will be easy for you to remember in the future.

Please be sure to read the Consent to Sharing Information and click the box at the bottom. You must also provide consent for us to contact you, using your preferred method of contact. Please ensure you have provided us with an email address or phone number where we can easily contact you.



If your household file is in Link2Feed you will see this example screen below which shows the personal information associated with your Client ID#. **Please ensure this information is accurate.**

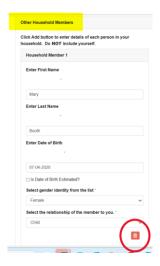


Under the Other Household Members tab (screen below), please ensure information for all household members is accurate, adding or changing anything as needed.

- Please make sure you have included everyone in your household you wish to receive assistance for.
- If someone is too old for toys they are still included in your total number of household members
 which determines the dollar value of gift cards you will receive for your Christmas dinner, so it is
 important to add them.

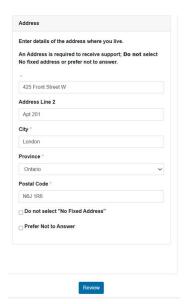
If you wish to remove a person from your file, simply click the trashcan icon (circled below) – be sure you want to do this as all of their information will disappear as soon as you click it.

To add a new person, click the + Add button.



On the next screen, be sure your address is current and accurate. This section MUST be filled out. Please do not click "No Fixed Address" or "Prefer Not to Answer".

Once this is confirmed, click the Review button.



You will now be able to see all of the information you provided on the Review Profile Updates screen (sample below).

Please check the information on this screen carefully to make sure all household members have been added, and their gender and date of birth is accurate.



If you forgot to add household members, or some information is wrong, click on the "Back" button and make any necessary changes.

Once the information on this screen is correct, click the "Save & Next" button.

After you click Save & Next you will see a screen that looks like this:



- Important! Take a screenshot of this screen or write down your Login and Client ID numbers as you will need them to access your online account in the future.
- Be sure to click the BOOK SERVICES tab now to book your appointment to pick up your gift card and/or toys.

This is an extremely important step. If you do not book an appointment now, we will not know that you have applied for assistance, and an appointment will not be held for you. This could jeopardize our ability to provide you with assistance this Christmas.

- When booking your appointment use the Location: London J-AAR Expo Centre at the Western Fair
 District (845 Florence Street, London ON) (formerly called the Agriplex).
- Choose "Christmas Assistance Program".
- For the "Book Services Between" dates, use: December 12, 2025 and December 19, 2025. All appointments still available on December 12 or between December 15 19 will show up. Scroll down to the appointment date/time you would like to choose, click on it and press Book.
- AFTER YOU HAVE BOOKED YOUR APPOINTMENT your screen will look like this:



- Important! Take a screenshot of this screen or write down your appointment date, time and location. You will not receive an email confirmation or email reminder from us this year.
- If you need to change your appointment or confirm/change the information you submitted, you can access your profile through CNCT, following the process outlined at the top of this document.
- Please note that appointment times cannot be changed within 48 hours of the appointment.

WHAT TO EXPECT AT YOUR PICK-UP APPOINTMENT:

Toy Shopping Model - Parents/guardians of children 0 – 12 will be given the opportunity to select their own toys/gifts. One of our friendly shopping elves will assist you with understanding our guidelines and helping you make selections that you know will put a smile on your child's face on Christmas morning!

In order to make this a good experience for you:

- Please be sure to be on time for your appointment! If you are late, or do not show up, we may not be able to provide you with another appointment.
- Please be sure to bring valid confirmation of address, ID, and OW/ODSP/CPP slip (if applicable) for everyone in your household.
- We encourage you to bring your own bags to take your toys/gifts home, however, clear plastic bags will be available if needed.
- Only 1 family member per household can enter our Toy Shop area. **Please make care arrangements** for your children as we are not able to provide supervision while you are choosing gifts.
- Our selection changes based on the donations we receive. New donations come in daily throughout
 the Christmas season, right up to the last day of distribution. We can never guarantee that we will
 have a specific toy on hand, but we're pretty sure you will always be able to find something your child
 will love.

If you have any questions regarding this process, please email londonchristmasassistance@salvationarmy.ca, or call us at 519-660-5884 ext. 6, between the hours of 9:30-3:00- Monday – Friday.

Click Here:
Christmas Assistance Program
Apply Now